

Message Text

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E.O. 11652: N/A

TAGS: OVIP (MORTON, SECRETARY), PL

SUBJECT: FIFTH SESSION OF JOINT AMERICAN-POLISH TRADE COMMISSION

REF STATE 223998

1. DRAWING ON PARAGRAPH TWO OF REFTEL, WE HAVE ADVISED MFT OF THE BUSINESS-FACILITIES ISSUES WE INTEND TO RAISE DURING THE FIFTH SESSION.

2. MINISTRY OFFICIALS HOPE TO HAVE A DRAFT DOCUMENT RELATED TO THE "PROGRAM FOR IMPLEMENTATION OF JOINT STATEMENT" (PARA 5 REFTEL) IN OUR HANDS ABOUT SEPTEMBER 30. THEY CLAIM TO HAVE NO ADDITIONS TO THE CURRENT AGENDA IN MIND.

3. THE POLES HAVE SUGGESTED THAT PLENARY SESSIONS BE HELD IN THE PRIME MINISTER'S OFFICE AND THAT THESE SESSIONS BE TAPE-RECORDED. WORKING GROUP MEETINGS WOULD NOT BE RECORDED. PLEASE ADVISE WHETHER THIS PROPOSAL IS ACCEPTABLE.

4. ACCOMMODATIONS: SECRETARY AND MRS. MORTON AND MRS. MCCANCE WILL BE HOUSED IN THE VILLA KLONOWA, A GOVERNMENT GUEST HOUSE. OTHER DELEGATION MEMBERS (WITH THE EXCEPTION OF THE CREW) WILL RESIDE IN THE KLONOWA HOTEL, ALSO A GOVERNMENT FACILITY, WHICH IS ADJACENT TO THE SECRETARY'S QUARTERS.

5. TRANSPORTATION: TWO CARS WITH DRIVERS FROM THE PRIME
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MINISTER'S OFFICE WILL BE AT THE DISPOSAL OF THE SECRETARY,

MRS. MORTON, AND MRS. MCCANCE. TWO OR THREE ADDITIONAL VEHICLES WILL BE SUPPLIED BY THE MINISTRY OF FOREIGN TRADE FOR THE USE OF THE DELEGATION. SEVEN CARS WITH DRIVERS WILL BE RENTED FROM ORBIS. THE EMBASSY WILL PROVIDE TRUCK TRANSPORTATION TO AND FROM THE AIRPORT FOR BAGGAGE, GIFTS, AND CLASSIFIED MATERIAL.

6. BUDGET: ACCOMMODATIONS FOR THE SECRETARY, MRS. MORTON, AND MRS. MCCANCE WILL BE PROVIDED GRATIS. ALL OTHERS WILL BE CHARGED FOR THEIR ACCOMMODATIONS AND ANY SERVICES PROVIDED BY THE KLONOWA. RATES ARE 500 ZLOTYS PER DAY FOR A SINGLE ROOM AND 800 ZLOTYS PER DAY FOR SUITES. CAR-RENTAL CHARGES ARE \$20 PER EIGHT-HOUR DAY PLUS 20 CENTS PER KILOMETER FOR MILEAGE, AND A SEPARATE CHARGE FOR THE ACTUAL COST OF FUEL.

7. CONTROL ROOM: IT IS IMPOSSIBLE TO ARRANGE FOR SECURE STORAGE OR HANDLING OF CLASSIFIED MATERIAL AT KLONOWA, NOR, ACCORDING TO OUR REGIONAL SECURITY OFFICER, (RSO) IS COURIER SERVICE FEASIBLE. WE THEREFORE RECOMMEND THAT ALL CLASSIFIED MATERIAL BE STORED AT THE EMBASSY AND THAT ALL WORK INVOLVING CLASSIFIED MATERIAL BE PERFORMED HERE. OFFICE SPACE WILL BE PROVIDED ON THE EMBASSY'S FIRST FLOOR. MARINE SECURITY GUARDS ARE ON DUTY AT ALL TIMES.

8. RSO REQUESTS THAT ONE MEMBER OF THE ARRIVING GROUP BE DESIGNATED AS RESPONSIBLE FOR SECURITY AND HANDLING OF CLASSIFIED MATERIALS.

9. OPERATION OF CONTROL ROOM AT KLONOWA ON TWENTY-FOUR-HOUR BASIS WOULD PRESENT SERIOUS PROBLEMS FOR EMBASSY STAFF. WE PROPOSE TO OPEN THE CONTROL ROOM BETWEEN THE HOURS OF 1700 AND 2200 OCTOBER 5. THE CONTROL ROOM WOULD BE OPEN FROM 0800 TO 2300 ON MONDAY, OCTOBER 6, AND TUESDAY, OCTOBER 7. ON WEDNESDAY, OCTOBER 8, IT WOULD BE OPEN FROM 0800 UNTIL DEPARTURE.

10. WE BELIEVE THESE SECURITY AND CONTROL-ROOM PROCEDURES, WHICH ARE SIMILAR TO THOSE EMPLOYED DURING THE THIRD SESSION IN 1973, WILL EFFECTIVELY SUPPORT THIS WORKING LIMITED OFFICIAL USE

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VISIT. PLEASE ADVISE WHETHER THESE ARRANGEMENTS ARE ACCEPTABLE.
DAVVIES

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